



ALABAMA PROFESSIONAL BAIL BONDING BOARD
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MEMORANDUM

RE: **Apprentice Guidelines**

FROM: **Keith E. Warren**
Executive Director

DATE: **December 14, 2022**

Any person holding an apprentice license must work directly for and under the direct supervision of a fully licensed professional bail bondsman, or professional surety agent, who is engaged in the bail bond or professional surety business, and who has been granted an apprentice license from the Board. The apprentice is allowed to act on behalf of a fully licensed professional bail bondsman, or professional surety agent which includes acting pursuant to and following instructions given to the apprentice directly from their employer.

Administrative Rule 153-3-.05 Apprentice Licenses

(5) An apprentice shall be accompanied by a licensed professional bail bondsman, professional surety, or recovery agent, who is responsible for directing and overseeing the actions of the apprentice during the performance of his duties, except an apprentice may deliver written correspondence, documents, etc., to the Court, the Sheriff or other jail related facilities without physical supervision. The accompanying licensee shall be responsible and accountable for the actions of the apprentice.

Administrative Rule 153-3-.03 Licenses

(3) Any person acting as an apprentice to a professional bail bondsman, professional surety, and/or recovery agent shall first obtain a current bail bond apprentice license pursuant to Alabama Bail Bond Regulatory Act, Chapter 13 of Title 15, Code of Ala., 1975. An apprentice shall not act alone in bail recovery, failure to have an authorized licensee with you may result in suspension or revocation of license.

If you have any questions, please email me at keith@alstateboard.com. Thank you for your assistance in this matter.