

The Alabama Professional Bail Bonding Board
Board Meeting Minutes
October 2, 2020

With proper and required notice having been provided to the Alabama Secretary of State's Office along with posting on the websites of the Alabama Secretary of State and the Alabama Professional Bail Bond Board, a meeting of the Alabama Professional Bail Bonding Board was held on October 2, 2020, at 60 Commerce Street, Room 1050, Montgomery, Alabama. The meeting was called to order at 10:33 a.m. by Chairman Chris McNeil.

A quorum having been established, the following Board members were present:

District I: Chris McNeil
District II: Gustavus Maxie
District III: Barry Johnson
District VII: Edward Giles by video/audio conferencing, excluding Executive Session
Judge: The Honorable Spiro Cheriogotis
Circuit Clerk: The Honorable Carla Woodall

The following Board members were not present:

District IV: Alesia Kyser
District V: Victor Howard
District VI: Jimmie Lay

Also present was Claire Austin, Executive Director; Brenda Holden, Administrative Support; and John Seldon, Board Attorney, Alabama Attorney General's Office.

All voting actions of the Board were taken by a show of hands, excluding actions regarding Executive Session as noted.

The meeting was opened with prayer offered by Board Member Spiro Cheriogotis.

A motion to approve the agenda was made by Barry Johnson and seconded by Gustavus Maxie. Motion passed unanimously.

Motion to waive the reading of the minutes of the July 31, 2020, meeting of the Board was made by Barry Johnson and seconded by Spiro Cheriogotis. Motion passed unanimously.

Motion to approve the minutes of the July 31, 2020, meeting of the Board was made by Barry Johnson and seconded by Spiro Cheriogotis. Motion passed unanimously.

Board Attorney John Seldon advised the Board of establishing a quorum and voting ability of members attending by video conferencing.

Chairman Chris McNeil gave an update regarding Continuing Education classes along with information and procedure requirement being distributed to licenses for renewal.

Motion made by Barry Johnson to adjourn into Executive Session for approximately 30 minutes to discuss general reputation and character of applicants for licensure appearing before the Board and seconded by Spiro Cheriogotis. A vote by call of the roll was held and motion passed unanimously.

Board adjourned into Executive Session at 10:41 a.m.

Motion to reconvene was made by Carla Woodall and seconded by Spiro Cheriogotis. A vote by a call of the roll was held and motion passed unanimously. The Board resumed called meeting at 11:46 a.m.

At which time a motion was made by Spiro Cheriogotis to vote on proposed applicants who appeared before the Board for licensure and seconded by Gus Maxie. Motion passed unanimously. A vote of proposed applicants was held and recorded by the Executive Director with instruction from Chairman Chris McNeil for the Executive Director to notify each applicant in writing of the action of the Board. Applications for licensure are confidential; therefore, all names are purposefully withheld from the minutes.

Executive Director Claire Austin presented the Executive Director's Report detailing licenses issued, technology and background check procedures, and a current financial status.

A discussion was held regarding compensation of the Executive Director and Administrative Support Staff for work performed prior to March 2020.

Chairman Chris McNeil announced the next meeting of the Board would be held Friday, November 6, 2020, at 10:00 a.m. to be held via Zoom due to the COVID-19 pandemic.

A discussion was held regarding a requirement of the Board to hold meetings four times annually and proposed for calendar year 2021 to meet February, May, August, and November.

A report was made to the Board from the Complaint Sub-Committee regarding pending complaints before them. The Executive Director explained the procedures for which complaints are submitted to the sub-committee.

Chairman Chris McNeil advised the Board of upcoming Continuing Education classes available within the State of Alabama for licensees.

There being no further business, a motion to adjourn was made by Carla Woodall and seconded by Spiro Cheriogotis. Motion passed unanimously. Meeting adjourned at 12:17 p.m.

Respectfully submitted:

Chris McNeil
Chairman

Carla H. Woodall
Secretary