

The Alabama Professional Bail Bonding Board
Board Meeting Minutes
December 17, 2021

With proper and required notice having been provided to the Alabama Secretary of State's Office along with posting on the websites of the Alabama Secretary of State and the Alabama Professional Bail Bonding Board, a meeting of the Alabama Professional Bail Bonding Board was held on Friday, December 17, 2021, at 60 Commerce Street, Suite 1440, Montgomery, Alabama. The meeting was called to order at 11:20 a.m. by Chairman Chris McNeil.

A quorum having been established and maintained; the following Board members were in attendance:

District I: Chris McNeil
District II: Gustavius Maxie
District III: Barry Johnson
District V: Victor Howard
District VI: Jimmie Lay
Judge: The Honorable Spiro Cheriogotis
Circuit Clerk: The Honorable Carla Woodall

Board Members not in attendance were:

District IV: Alesia Kyser
District VII: Vacant – resignation of Edward Giles effective June 30, 2021

Also present was Claire Austin, Acting Executive Director; Brenda Holden, Administrative Support, Will Parker; and Mary Goldthwaite, Board Attorney, Alabama Attorney General's Office.

Unless otherwise notated, all votes were cast by a show of hands.

The meeting was opened with prayer by Vic Howard.

A motion to approve the agenda was made by Spiro Cheriogotis and seconded by Barry Johnson. Motion passed unanimously.

The minutes of the September 24, 2021, meeting was previously distributed by email to Board members for review. A motion was made by Jimmie Lay to waive the reading of the minutes and approve as distributed. Motion was seconded by Barry Johnson. Motion passed unanimously.

The Executive Director's Report was submitted by Claire Austin. Daily communication with ALEA regarding delivery and receipt of background requests is ongoing. The Financial Report was given by Will Parker of the 4th quarter FY2021 and 1st quarter to date for FY2022. The account balance encompassing daily deposits with majority being from online renewals was reported. Expenses for 4th quarter were reported to include a payment to Alabama Interactive for \$10,250.00. The number of licenses issued to individuals and companies was reported. A letter will be issued to all licensees who have not renewed notifying that their license is expired. Continued work will be done to communicate with the courts that a company license is now required as letters and emails have been distributed. A discussion was held to review the expenses for 1st quarter FY2022 to date as well as deposits that continue to increase as applications are received. As to liabilities of the Board, ALEA has not submitted an invoice to APBB as of this date. The balance due to Alabama Interactive is still being determined.

Secretary Carla Woodall communicated that she had several questions and comments to make and would not be able to do so adequately while recording the minutes. Brenda Holden was assigned the duty of maintaining the minutes.


Carla Woodall inquired about communication from the September 24th meeting of payments misapplied to another agency from APBB to Alabama Interactive. This was discussed in depth. Upon Carla Woodall presenting documents from www.openalabama.gov and email communications with Alabama Interactive, it was determined that the misappropriation of payments was wherein APBB incorrectly received credits for payments made by another agency. Since inception, APBB has made two payments to Alabama Interactive and that the past due balances would need to be presented to the Alabama Board of Adjustments in that they were incurred in FY2021. There was also discussion regarding the cost of services provided by Alabama Interactive and the possible need for a challenge of billed services. Spiro Cheriogotis, Barry Johnson, and Victor Howard also had inquiries related to payments made and the balance due Alabama Interactive based upon what had been communicated as well as the overall workings. A motion was made by Spiro Cheriogotis for a break and to recess the meeting, which was seconded by Jimmie Lay. Motion passed unanimously. The Board recessed at 12:18 p.m.

At 12:56 p.m., the meeting of the Board reconvened with Carla Woodall maintaining the minutes. Previous discussions were tabled.

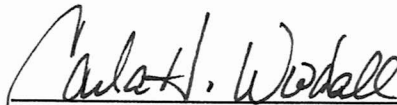
Chris McNeil announced badges would be available the week of December 20th for licensed bondsmen. The dates for 2022 meetings of the Board were communicated. Chris McNeil also informed the Board that at this time we are still awaiting an appointment by the Governor for the District VII vacancy.

There being no further business, a motion to adjourn was made by Spiro Cheriogotis and seconded by Vic Howard. Motion passed unanimously. Meeting adjourned at 1:00 p.m.

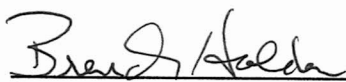
Respectfully submitted:



Chris McNeil
Chairman



Carla H. Woodall
Secretary



Brenda Holden
Administrative Support