

**The Alabama Professional Bail Bonding Board**  
**Board Meeting Minutes**  
**January 13, 2022**

With proper and required notice having been provided to the Alabama Secretary of State's Office along with posting on the websites of the Alabama Secretary of State and the Alabama Professional Bail Bonding Board, an emergency meeting of the Alabama Professional Bail Bonding Board was held on Thursday, January 13, 2022, at Montgomery Country Club, 3001 Narrow Lane Road, Montgomery, Alabama. The meeting was called to order at 1:04 p.m. by Chairman Chris McNeil.

A quorum having been established and maintained; the following Board members were in attendance:

District I: Chris McNeil  
District II: Gustavius Maxie  
District III: Barry Johnson  
District IV: Alesia Kyser  
District V: Victor Howard  
District VI: Jimmie Lay  
District VII: Jennifer Smith  
Judge: The Honorable Spiro Cheriogotis (attended by phone due to car trouble but not voting)  
Circuit Clerk: The Honorable Carla Woodall

Also present was Brenda Holden, Administrative Support; Mary Goldthwaite, Board Attorney, Alabama Attorney General's Office; Will Parker.

Unless otherwise notated, all votes were cast by a show of hands.

The meeting was opened with prayer by Victor Howard.

Chairman Chris McNeil announced the appointment of Jennifer Smith by Governor Kay Ivey to the District VII position vacated by Edward Giles, whereupon the Oath of Office was administered by Carla Woodall to Jennifer Smith.

Chairman Chris McNeil announced that due to a new member of the Board being appointed, officers must be elected. A motion was made to re-elect the current officers of the Board and seconded by Victor Howard. Motion passed unanimously.

A motion to approve the agenda as distributed with a correction of the name of new Board member changed from Jennifer Collard to Jennifer Smith was made by Gustavius Maxie and seconded by Carla Woodall. Motion passed unanimously.

A motion to waive the reading of the minutes of the December 17, 2021, meeting and approve as dispensed was made by Jimmie Lay and seconded by Barry Johnson. Motion passed unanimously.

Chairman Chris McNeil advised of the email distribution by Claire Austin to most members of the Board regarding her resignation notification as acting Executive Director effective January 14, 2022. A motion to accept Claire Austin's resignation was made by Jimmie Lay and seconded by Barry Johnson. Motion passed with all members voting in favor and Gustavius Maxie abstaining.

A motion to appoint Brenda Holden as interim Executive Director was made by Jimmie Lay and seconded by Barry Johnson. Motion passed unanimously.

Chairman Chris McNeil appointed Spiro Cheriogotis, Carla Woodall, and Chris McNeil as a sub-committee to begin the search for an emergency Executive Director.

Discussions were held regarding the past due balance to Alabama Interactive from FY2021 due to payments not being submitted in the current fiscal year and questioning why. A motion was made to notify Alabama Interactive to submit unpaid invoices for FY2021 to the Alabama Board of Adjustments by Victor Howard and seconded by Gustavus Maxie. Motion passed unanimously. In depth discussions continued as to why invoices were not paid and the process of the Alabama Board of Adjustments.

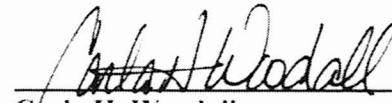
There being no further business, a motion to adjourn was made by Jimmie Lay and seconded by Barry Johnson. Motion passed unanimously. Meeting adjourned at 1:34 p.m.

Respectfully submitted:



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**Chris McNeil**  
**Chairman**



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**Carla H. Woodall**  
**Secretary**